

**Virginia Native Plant Society  
Potowmack Chapter Annual Meeting  
17 November 2019**

The meeting was held at Green Spring Gardens Park. Alan Ford, president, welcomed the attendees and convened the business meeting at 1:35 p.m. In his introductory remarks, he thanked the many people who make our chapter and its programs work, including chapter members, board members, and volunteers. He also recognized Roberta Day, who has stepped down from the chapter board, for her many years of service as our publications chair, and Laura Anderko, who has joined the board as programs chair. Finally, he called for a moment to remember our friend and former board member Bob Yacovissi for his many contributions to VNPS.

**ELECTION OF OFFICERS**

There were no nominations from the floor, and the proposed slate of officers was approved by a unanimous voice vote:

- President: Alan Ford
- Vice President: *Position vacant*
- Treasurer: Scott Knudsen
- Secretary: Patricia Salamone

**APPROVAL OF THE BUDGET**

Alan presented the proposed 2020 budget (attached). As in previous years, the budget is balanced in terms of standard operating expenses, with budgeted expenses of \$16,600 matching our anticipated income. Our income has increased with the addition of the “first Wednesday” plant sales, which in total match the proceeds from one regular plant sale. The budget also includes \$1,100 in board-approved expenses against savings. This sum completes the funding for the native plant internship at Green Spring Gardens Park.

There was no discussion and the budget was approved by a unanimous voice vote.

**BUSINESS MEETING ADJOURNMENT**

The business meeting was adjourned at approximately 1:45 p.m.

**PRESENTATION**

Programs chair Laura Anderko thanked Alan for his ten years serving as chapter president. She then introduced our speaker, Dr. Peter Mecca from George Mason High School in Fairfax, who spoke about “Using Service Learning and Citizen Science as a Meaningful Context to Teach Plant Science.”

Respectfully submitted, Patricia P. Salamone, Secretary

**ATTACHMENT: FY2020 BUDGET****INCOME**

<b>Donations</b>	\$ 600
<b>Member Dues</b>	\$ 5,000
<b>Sales</b>	\$ 11,000
<b>TOTAL INCOME</b>	\$ 16,600

**EXPENSES**

<b>Administrative</b>	\$ 500	
<b>Green Spring Room Fees</b>	\$ 3,300	Room rental for program meetings
<b>Membership</b>	\$ 190	1-yr memberships for speakers, interns
<b>Speakers' &amp; Leaders' Honoraria</b>	\$ 3,000	
<b>Newsletter Printing &amp; Mailing</b>	\$ 3,200	
<b>Partial Green Spring Internship</b>	\$ 2,600	Remainder in board approved expenses against savings, below
<b>Plant Sales (Fairfax Co. cut)</b>	\$ 1,650	15% of sales
<b>Sales Tax</b>	\$ 660	Included in sales income above
<b>Printing/Publications</b>	\$ 200	
<b>Miscellaneous</b>	\$ 300	For small unplanned expenditures
<b>Special Board Actions</b>	\$ 1,000	
<b>TOTAL EXPENSES</b>	\$ 16,600	

**Board Approved Expenses Against Savings**

<b>Green Spring Internship</b>	\$ 1,100	Completes full funding
<b>Huntley Meadows Internship</b>	\$ -	Paid using unspent 2019 funds
<b>TOTAL from SAVINGS</b>	\$ 1,100	