

**Virginia Native Plant Society
Potowmack Chapter Board Meeting
7 November 2019**

The meeting was held at the John Marshall Library in Alexandria. It was called to order at 7:40 P.M. by Alan Ford, president. Board members present were Margaret Chatham, Margaret Fisher, David Gorsline, Scott Knudsen, and Patricia Salamone.

MINUTES

The minutes from the September 2019 board meeting were approved.

TREASURER'S REPORT

Scott provided copies of the updated budget versus actuals for 2019 and a spreadsheet with details about plant sale income. At the 10-month mark our income was \$3,000 over budget and expenses were \$4,000 under, though with some significant expenses still to come. Plant sale income was more than \$2,000 over the anticipated total for the year.

He also provided copies of the Plant NOVA Natives guide budget, which has now been separated (on paper) from our chapter budget. This is not our money, but the board agreed that we do need to be watchful to make sure there will be enough money in the PNNG "account" to pay for the next print run whenever it is needed.

Scott and Alan reported that we need to resubmit our annual filing with the Virginia Department of Agriculture and Consumer Services (VDACS). This filing is what allows us to solicit charitable contributions.

MEMBERSHIP

David reported that we have 494 members, down a little from July totals but by an amount that is probably not significant. The number of joins since the start of the year is 77.

The board discussed various topics related to distribution of the chapter newsletter: should we send copies to elected officials? To other conservation organizations? We currently send out about 50 complementary copies, mostly paper. We will investigate the possibility of transitioning the paper comps to electronic distribution.

PROPAGATION

The propagation beds have shut down for the season. Scott Fredericks has determined that the shed does not need roof or siding repairs. Any other needed repairs are still to be determined.

NEW BUSINESS

Alan announced that Jan and Gaylan Meyers will be honored as outstanding volunteers by Fairfax County at the Elly Doyle Awards program on 22 November—well deserved.

Because Yahoo has decided to severely limit the functionality available to Yahoo groups, Mark recommended that we migrate the vnps-pot content and functions to a new group mailing list provider, groups.io. David moved that we accept Mark's recommendation; Scott seconded the motion, and the board approved the motion by a unanimous voice vote. Thank you, Mark!

ADJOURNMENT AND FUTURE MEETINGS

The board meeting was adjourned at approximately 8:45 P.M. The next meeting will be the chapter annual meeting on 17 November 2019.

Respectfully submitted, Patricia P. Salamone, Secretary