

**Virginia Native Plant Society
Potowmack Chapter Board Meeting
September 1, 2022**

The meeting was held via Zoom Video Conference and was called to order at approximately 7:05pm by President Alan Ford. Board members present were Jen Brown, Margaret Chatham, David Gorsline, Scott Knudsen, and Mark Murhpy. Also present were Nelson Debarros (Botany Chair) and new member Ben Wiles.

Minutes

The meeting minutes from the July 7, 2022 board meeting were approved.

Next Meeting

The next board meeting was scheduled for Thursday, November 3 at 7pm via Zoom Video Conference.

Member Forum

New member Ben Wiles introduced himself. He has recently moved to the Herndon area and does land use and environmental work.

Treasurer's Report

Scott noted that he has updated the latest income statement.

Membership

David noted that he had emailed the recent Membership Activity report to the Executive Committee. He reported that the Potowmack Chapter has 660 members, 15 more since the last meeting. The state organization has 2553 members.

Propagation

Alan reported that the Chapter will conduct its regular Wednesday sale on September 7th. Then the Chapter will participate in the big fall sale at Green Spring gardens on Saturday, September 17th from 9am to 3pm. Scott and Alan will cover handling credit card sales at the September 17th sale.

Plant Rescue

Alan noted that there was nothing to report.

Board Discussion

Botany chair Nelson Debarros reported that he had found a new invasive species (*Achyranthes japonica*, Japanese Chaff Flower) in the Scott's run area of Fairfax County last week. He agreed to make a short 5 minute presentation at the Chapter meeting on September 8th. Mark agreed to coordinate with Program chair Suzette Risacher.

The chapter is still planning for an in-person annual meeting on November 13, 2022.

The status of the memorandum of understanding with Green Spring is still unresolved. Alan will reach out to Green Spring.

As the Budget Advisory committee has completed its work, a motion was made to dissolve the committee and delegate budget advisory responsibility to the Executive Committee. The motion carried.

Mark showed the new Potowmack Chapter Instagram page that Suzette has setup. The setup is complete and the page is ready to use. Margaret will put a notice about the page in the next newsletter.

Chapter Secretary

A motion was made to appoint Jen Brown as chapter secretary. The motion carried.

2023 Proposed Budget

Scott reported that he had added a new column showing the FY22 budget amendments. Alan will publish the Budget Advisory Committee's report, which Mark will post in the board area of the Chapter's website. Alan noted that the Board should have decided on the location of the new 3rd internship prior to the November annual meeting. The board will hold a discussion on internship via their email group. Mark will start off the email discussion.

A motion was raised to accept the Proposed Budget and present it at the annual meeting. The motion carried.

Margaret will publish the budget spreadsheet in the newsletter.

Potomac Chapter T-shirts

The board will conduct another email group discussion on Chapter t-shirts.

Plant Nova Natives

Topic tabled until the next meeting.

Adjournment

The meeting was adjourned at approximately 8:16pm.