

**Virginia Native Plant Society**  
**Potowmack Chapter Board Meeting**  
**July 7, 2022**

The meeting was held via Zoom Video Conference, and was called to order at approximately 7:05pm by President Alan Ford. Board members present were Laura Beaty, Margaret Chatham, David Gorsline, Scott Knudsen, Donna Murphy, Mark Murphy, Suzette Risacher, and Patrick Siren.

**MINUTES**

The meeting minutes from the May 10, 2022 board meeting were approved.

**NEXT MEETING**

The next board meeting was scheduled for Thursday, September 1 at 7pm via Zoom Video Conference.

**BOARD DISCUSSION**

Board members discussed how to timely inform members when board meetings occur. It was suggested to publish on the chapter website the established schedule of meetings on the first Thursday of all odd months except November.

Alan requested to add a short item to the next newsletter to solicit new board members. Alan also requested that Potowmack chapter T-Shirts be provided to each of our interns.

Board members noted that program speakers should receive a complimentary VNPS chapter membership if they are not already VNPS members.

**TREASURER'S REPORT**

Scott presented the current chapter financial reports. Monthly Virginia sales tax reporting will begin starting in August.

**MEMBERSHIP**

David and Alan reported that membership continues to grow.

**PROGRAMS AND WALKS**

Suzette reported on the planned speaker programs via Zoom through April, 2023. See the Potowmack Chapter event calendar at <https://vnps.org/potowmack/events/>.

**PROPAGATION**

Laura reported that the propagation program and regular sales continue to be successful. We are training people to turn seeds into salable plants. Laura reported that propagation volunteers provide a great deal of education and knowledge to visitors and buyers in addition to plant sales and deserve a "pat on the back."

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**PLANT NOVA NATIVES GUIDE**

Alan reported that the printing cost for the April 2022 fourth edition of the Plant NOVA Natives guides was approximately \$3.00 per booklet. Guides will be sold to partners ordering 10 or more copies for \$3.50. The chapter will sell guides to the public for \$5.00.

Cases of the new guides are in the Potowmack storage closet at Green Spring. All copies of the third edition guides have been sold.

**PLANT RESCUE**

Alan reported that the Fairfax plant rescue project is now complete. He has not been able to contact the Fairfax County Park Authority to arrange for the 495 rescue project.

**ANNUAL MEETING & ELECTIONS**

The Board agreed to plan for and announce an in-person Annual Meeting at Green Spring on Sunday, November 13. The meeting will be switched to Zoom Video Conference, if necessary, depending on public health guidance. Proposed schedule:

- 12 noon: Access to Green Spring facilities and room
- 1:00pm: Social
- 1:30pm: Business Meeting
- 2:00pm: Speaker Presentation

All current board officers agreed to stand for re-election at the November Annual Meeting.

**2023 PROPOSED BUDGET**

Scott presented the details of the proposed FY23 budget, which the board reviewed and discussed.

The Board discussed modifying the FY22 budget to recognize additional revenue from increased plant sales and changes to FY22 expenses that have been warranted.

The Executive Committee will determine any additional changes at their August meeting and will recommend a proposed budget to the full board for approval at their meeting on September 1.

The board-approved 2023 Proposed Budget will be published in the November *Potowmack News* newsletter.

**INSTAGRAM SOCIAL MEDIA**

The board approved Suzette to start a social media presence on Instagram for the Potowmack Chapter using a shared VNPS account.

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**ADJOURNMENT**

The meeting was adjourned at approximately 8:40pm.

*Submitted by Donna Murphy and Mark Murphy*